



**ATOMIC ENERGY CENTRAL SCHOOL No 6**  
**WESTERN SECTOR, ANUSHAKTINAGAR,**  
**MUMBAI-400094**  
**E-Mail Id. : [aecsmum06@yahoo.co.in](mailto:aecsmum06@yahoo.co.in)**  
**Telephone : (022)25511924**

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**AECS-6/Mum/SchoolMagazine/2019-20/**

**Date:05.12.2019**

M/s.

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**Sub: Printing& supply of School Magazine for AECS-6, Mumbai**

Sir,

For and on behalf of Atomic Energy Central School No.-6, tenders are invited for printing of school magazine as per the enclosed details:

<b>Terms and conditions</b>	<b>:</b>	<b>Annexure -I</b>
<b>Description /Specification</b>	<b>:</b>	<b>Annexure -II</b>
<b>Quantity &amp; Place of Delivery</b>	<b>:</b>	<b>Annexure-III</b>

AECS-6 reserves the right to accept or reject any of the quotation irrespective of the status without assigning any reason.

Please note that the quotation should be clear and without ambiguity and should be in accordance with the terms of enquiry and as per our format only. Any incomplete offer or offers with insufficient details will not be considered.

Your quotation should reach on or before 20<sup>th</sup> November, 2019, positively in a sealed envelope super-scribing on the envelope "Quotation for printing& supply of School Magazine".

**Yours faithfully,**

**(T Elango)**

Encl: a/a

**Principal**

**Annexure –ITender enquiry No. AECS No.6/School Magazine/2019-20****TERMS AND CONDITIONS**

1.	Price	Price quoted shall remain firm and final and no escalation in price will be allowed. The price should include charges for printing as well as delivery & transportation.
2.	GST	As applicable
3.	Proof reading	The hard copy of the school calendar with complete matter should be presented for proof reading to avoid discrepancies, before the delivery. Proof reading will be done twice, if required
4.	Delivery	The delivery should be made free of charge within 30 days from the date of issue of Purchase Order, as per the details given in Annexure-III
5.	Payment	Full payment will be made within 30 days by NEFT after submission of following documents by the supplier. 1. Bill in triplicate 2. Receipted Delivery Challan duly signed by the Principal 3. Pre-stamped receipt. 4. Bank details : a) Name of the account Holder b) Bank name c) Branch & Address of Bank d) Bank Account Number e) IFS Code of Bank f) Branch code  No advance payment will be made.
6.	Paying Authority	The bill should be submitted to the Principal, AECS-6, Anushaktinagar, Mumbai 400 094.
7.	Last Date	Your sealed quotation should reach the following address on or before 15 December, 2019, positively in a sealed envelope superscribing on the envelope "Quotation for printing of School Magazine". <b>ATOMIC ENERGY CENTRAL SCHOOL NO.6 WESTERN SECTOR, ANUSHAKTINAGAR, MUMBAI 400 094.</b>
8.	Income tax	Income Tax will be deducted at sources as per the rules of Govt of India as admissible.
9.	No of copies	The approximate quantity of magazines mentioned in Annexure II is subject to change with no change in the rate quoted.
10.		The stationery with improper printing/faded printing/torn pages/uneven sized pages/ non confirmation to our specification/ improper finish/ no proper binding etc will be returned and will have to be replaced at the cost of the supplier. No extra charges will be paid / levied for poor quality material/workmanship/product.
11.		Overwriting, correction etc must be avoided in the quotations. Any alteration in the figure shall be countersigned by the authorized person of the company.
12.		Late and delayed tenders will be totally rejected.

**(T Elango)  
Principal**

**Annexure – II to Tender enquiry No. AECS-6/School Magazine/2019-20**

**Specifications & Quantity**

<b>S N</b>	<b>Description of the printing article</b>	<b>Paper</b>	<b>No. of School Magazine</b>	<b>Rate per copy (includi on of GST)</b>	<b>Total Cost</b>
1.	Composing,ptg for inner color pages,photograph 4 colours Size A4 paper (16 pages)	100 GSM American Art Paper	1000		
2.	Printing of Front cover Top & inside, 4 colours, Size A4 size paper (2 pages)	170 GSM American Art Paper			
3.	Printing of Back cover Top & inside 4 Colours Size : A4 size paper (2 pages)	170 GSM American Art Paper			
4.	Printing of Black & white pages inside Size A4 size paper (80 pages)	80 GSM			
5.	Binding Charges per book				
	<b>Total (a)</b>				
	GST-@_____				
	<b>Grand Total (b)</b>				
	Delivery	Free at site			
	Payment:	As per AECS terms			
	Validity:	90 days			
	GST No.				
	PAN NO.				
	Any other information				

**Signature of the supplier  
( M/s. ....)**

**Seal**

**Note: You are requested to send the quotation in the above mentioned format or the same may be typed on the letter head of your company/firm.**

**Annexure - III to Tender enquiry No. AECS-6/School Magazine/2019-20**

**Details of numbers to be supplied and place of delivery**

<b>S N</b>	<b>PLACE OF DELIVERY</b>	<b>NUMBER TO BE SUPPLIED</b>	<b>REMARK</b>
1.	ATOMIC ENERGY CENTRAL SCHOOL NO.6 ANUSHAKTINAGAR, MUMBAI 400 094 25511924	1000	

**(T Elango)  
Principal**